

## Kaslo Saturday Market

June 14th – Oct 11, 2025 Front Street Park  
**Market Application**

- The Kaslo Saturday Market runs from 9am until 1pm on Saturdays, June 14th through to October 11th.
- Market Location: Front Street Park, Front Street - next to the Kaslo Hotel, downtown Kaslo.
- Stall rentals are **\$25** per day. Non-Profits **\$20** per day
  - **Discounts (when paying in advance):**
    - 10% off stall rentals if booking 10 or more days.
    - Discount only available when you pay in full by May 15<sup>th</sup>.
    - TENTS and TABLES: 10x10 tents are available to rent for \$10/day. 6ft tables are available for rent for \$5/day. There are limited numbers, so please reserve.
- Completed applications can be submitted by:
  - Mail to: Kaslo Community Services Society  
PO Box 546  
Kaslo, BC, V0G 1M0
  - In person at: 336 B Ave, Kaslo, BC (KCSS main office)
    - 9-12 & 1-4, Monday to Thursday.
  - By email to: [kaslosaturdaymarket@kaslo.services](mailto:kaslosaturdaymarket@kaslo.services)
  - On-line on Kaslo Community Services website; <https://kaslo.services/kaslo-saturday-market/>
  - In person at a Saturday Market by finding the Market Manager
- Payments can be made by cheque, cash, or e-transfer. Please do not mail cash. **E-transfers** should be sent to [accounts@kaslo.services](mailto:accounts@kaslo.services) Please make **cheques payable** to Kaslo Community Services Society (KCSS).
- Stalls must be paid for before being set up.
- **The Kaslo Saturday Market gives preference to returning vendors. All vendors must adhere to the BC Association of Farmer’s Markets make/bake/grow guidelines.** <https://bcfarmersmarket.org/about-us/bcafm-bylaws-policy/>
- **Reservations** for a specific stall are available for those pre-paying for **10 or more dates**. Despite a reservation, the market manager may reassign a reserved vendor to a different stall when they feel it is necessary including when there is low vendor attendance.
- Applications to rent a stall must include a fully completed application form including initialing each clause of the **vendor obligations and responsibilities**. Incomplete applications may mean a space is not available when the complete application is received. Upon receiving the application, the Kaslo Saturday Market will review your information and connect with you.

Personal Name:	Business Name:
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Telephone:	Email:
Social Media Accounts:	
CHECK ALL THAT APPLY: <input type="checkbox"/> Craft <input type="checkbox"/> Food Producer/Farmer <input type="checkbox"/> Non-Profit <input type="checkbox"/> Other	
List of products or activities (attach separate sheet if necessary):	

	Date	Stall rental	Tent Rental (\$10 per day)	Table rental (\$5 per day)	Total per day (add stall, tent, & table rental)	
<b>Stall rental \$25 per day</b>	Sat, 14 Jun					
	Sat, 21 Jun					
	Sat, 28 Jun					
	Sat, 5 Jul					
	Sat, 5 Jul					
	Sat, 12 Jul					
	Sat, 19 Jul					
	<b>Tent rental \$10 per day</b>	Sat, 26 Jul				
	<b>Table rental \$5 per day</b>	Sat, 2 Aug				
	<b>Non-profit stall rental: \$20 per day</b>	*Sun, 3 Aug				
		Sat, 9 Aug				
		Sat, 16 Aug				
		Sat, 23 Aug				
		Sat, 30 Aug				
		Sat, 6 Sep				
		Sat, 13 Sep				
		Sat, 20 Sep				
		Sat, 27 Sep				
		Sat, 4 Oct				
Sat, 11 Oct						

10% off total stall rentals if booking 10 or more days.

	Subtotal
	Discount
	Total (Subtotal less discount)

Payment method: <input type="checkbox"/> cheque enclosed <input type="checkbox"/> cash <input type="checkbox"/> e-transfer to <a href="mailto:accounts@kaslo.services">accounts@kaslo.services</a>
Amount paid:

If pre-paying for 10 or more dates, please indicate your stall preference:	1 <sup>st</sup> choice	2 <sup>nd</sup> choice	3 <sup>rd</sup> choice
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**KASLO SATURDAY MARKET'S**

## 2023 VENDOR OBLIGATIONS AND RESPONSIBILITIES

<b>Initial each</b>	<b><u>By initialing each obligation or responsibility, you indicate that you have read, understood, and agree to each.</u></b>
	<b>Stall Assignment:</b> The Market Manager makes stall assignments based on overall product balance, seasonal availability, and customer needs and demands. Vendors can reserve specific space if purchasing a <b>minimum of 8 days</b> . Despite reservations of specific stalls, when necessary, such as in the case of low vendor attendance, the Market Manager reserves the right to adjust the vendor layout. Vendors who have been present at previous years' markets will be given priority in assignments based on seniority. New assignments will be made in the order requests are received. Date of receipt of the request will be based on the date payment is received. All vendors must check in with the manager before setting up their booth.
	<b>Fees:</b> All Market fees are non-refundable unless the market is cancelled by Kaslo Community Services. Fees can be transferrable to other dates with the Manager's approval. Vendors must pay for their stall space before setting up.
	<b>Prepared Food:</b> All vendors selling prepared foods must abide by the Food Safety guidelines of the Interior Health Authority.
	<b>Taxes:</b> Vendors are responsible for meeting their own taxation requirements.
	<b>Safety and Security:</b> Vendors are responsible for the security and safety of their products while at the Market. The Kaslo Saturday Market is not responsible for any loss, theft, or damage to vendor merchandise, displays or products at any time while at the Market.
	<b>Tents &amp; Tables:</b> A limited number of tents & tables are available for rent. They must be reserved.
	<b>Late Arrival:</b> Stalls must be set up by 8:45am. Any vendors who are not set up and ready to open at 8:45am will be subject to a warning for the first time and then a fine for any subsequent late arrivals. The fine starts at \$10 and increases by \$5 per time.
	<b>Cancellations:</b> <b>Please call or text the Market Manager at 250-353-3491 or email <a href="mailto:kaslosaturdaymarket@kaslo.services">kaslosaturdaymarket@kaslo.services</a> Friday evening by 8pm, at the latest, if you are not able to attend the next day market.</b> After that it is not guaranteed your cancellation will be received in time. Late cancellations will be fined the same as the late arrival fee (one warning then a \$10 fee increasing \$5 each subsequent time).
	<b>Parking:</b> The Village of Kaslo has designated the area along Water Street, adjacent to Front St. Park, a loading zone. There is NO all-day parking along that stretch of the street. Vendors are asked to park their vehicles in the municipal parking lot adjacent to the Catholic Church, to allow more parking space for potential market customers.
	<b>Vendor Stalls:</b> Vending space is 10X10 maximum. All vendors are responsible for providing their own tables, tents, etc. or arranging to rent from the Market Manager. <b><u>No vendor will transfer or sublet their stall to any other person.</u></b> All vendors agree to confine their presentation to within the contracted space. All vendors must remove their own garbage from the Market premises at the end of the day. Each vendor is responsible for the safety and appearance of their space throughout the day. This includes keeping the area behind and around their space clean and free of clutter before, during, and after the Market. Vendors are asked not to smoke within their stalls or the marketplace.

	<b>Liability Insurance:</b> Please note that vendors are responsible for their own liability insurance. Vendors are <u>not</u> covered under the Kaslo Saturday Market’s insurance policy. Vendors who want insurance can access it through <a href="http://www.bcfarmersmarket.org/vendor.insurance.wf/">www.bcfarmersmarket.org/vendor.insurance.wf/</a>
	<b>Products Sold:</b> All products being sold must be listed on your vendor application. If the manager sees you selling a product you haven’t listed, you may be asked to remove it from your display. The Kaslo Saturday Market adheres to the farmer’s market guidelines, as set out by the BC Association of Farmer’s Markets and has a make, bake, or grow policy. Products must be homemade, not re-sold.
	<b>Conduct:</b> Kaslo Saturday Market does not permit discrimination of any kind. Vendors and customers will be treated with integrity and will not be discriminated against based on race, ethnicity, religious belief, marital status, gender, age, ability, sexual orientation, political affiliation, national origin, or economic status. Please direct any concerns about other vendors and customers to the Market Manager.
	<b>No Dogs or other pets:</b> Vendors are prohibited from bringing dogs or other pets to the market with them.
	<b>Product and pricing:</b> Vendors must clearly and visibly display signage showing the price of each product for sale. Products must be priced at the “fair market price”.
	<b>Right of refusal:</b> The Kaslo Saturday Market reserves the right to refuse any applicant. The Kaslo Saturday Market will not accept applications from political parties during campaigns.
	<b>Health &amp; Safety:</b> The Kaslo Saturday Market and all vendors must follow all health and safety orders of Provincial Health Officer, BC Centre for Disease Control, Work Safe BC, and BC Association of Farmers Markets. KCS may choose to require additional health and safety measures at our discretion. Safety requirements may change throughout the season. Vendors must follow the direction of the Market Manager for all health and safety issues. Refusing to follow the direction of the Market Manager may result in the vendor being removed from the site and having future reservations cancelled.

I certify that I make, bake, grow, or raise all products offered for sale at my stall at the Kaslo Saturday Market. I have read and understand each of Vendor Obligations and Responsibilities above and agree to comply with them by signing this form. I certify that information I have provided on this application is accurate, and if found to be otherwise, I agree to accept disciplinary measures as decided by the Kaslo Saturday Market, including expulsion from the market without recourse or any refund of moneys paid.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Questions?** Contact the Market Manager at [kaslosaturdaymarket@kaslo.services](mailto:kaslosaturdaymarket@kaslo.services) or 250-353-3491  
The Kaslo Saturday Market is a Kaslo Community Services Society event.

For NKLCSS use:			
Complete application received			
Payment received			

# Kaslo Saturday Market Vendor Map

**Water Street**

3	4	5	6	7
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2  
\*E



1



29  
\*E

\*E = Electricity


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9
10
11
12
13
14



**Front Street and Sidewalk**